

OFFICIALS' POLICY

Purpose

1. The purpose of this Policy is to describe the requirements for Ringette Canada's officials and potential officials to provide officials with information about the National Officials Certification Program (NOCP).

Application of this Policy

2. This Policy applies to all ringette officials and potential officials in Canada.

Objectives:

3. The objectives of Ringette Canada's officiating certification program are:
 - a) Plan and develop all ringette officiating resource materials; and
 - b) Develop or enhance officiating programs and resources to improve the skill level of ringette officials.

Responsibilities

4. The implementation of this Policy and the NOCP is the responsibility of the Ringette Canada Technical Director and the Officials Development Committee.

Master Officiating Facilitator

5. A Master Officiating Facilitator is an individual who develops Officiating Facilitators and Evaluators at nationally recognized Officiating Facilitator and Evaluator clinics.

Eligibility Requirements

6. Candidates wishing to become a Master Officiating Facilitator must meet the following minimum requirements:
 - a) NOCP Level 4 full certification in ringette;
 - b) Complete Master Instructor training;
 - c) A minimum of three (3) years active services as an NOCP Officiating Instructor;
 - d) Actively officiating ringette; and
 - e) Formal background in education and/or current involvement with training/education is desirable.

Selection

7. Individuals interested in becoming a Master Officiating Facilitator will complete the online application process set up in the officiatingringette.ca website.
8. To qualify for selection as a Master Officiating Facilitator, an individual must be endorsed by his/her Provincial Sport Organisation.
9. A Master Officiating Facilitator will receive an honorarium for conducting an NOCP Course in accordance with the rates set forth in the Officiating Operations Manual.

Duties and Responsibilities

10. A Master Officiating Facilitator will:
 - a) Commit for a minimum period of two (2) years;
 - b) Conduct NOCP clinics as warranted within their jurisdiction;

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- c) Conduct a minimum of one NOCP clinic every two (2) years;
- d) Train, update, and evaluate Official Facilitators and Evaluators within their jurisdiction;
- e) Identify and recommend future potential Master Officiating Facilitators; and
- f) Meet with the Master Officiating Facilitator group annually or bi-annually as needed.

Master Instructor Clinics

11. Ringette Canada will host Master Instructor Clinics as required.

Officiating Facilitators

12. An Officiating Facilitator is an individual who develops officials at NOCP Clinics.

Eligibility Requirements

13. Candidates wishing to become an Officiating Facilitator must meet the following minimum requirements:
- a) Full NOCP Level 1, 2 or 3 Certification (one level above the NOCP Clinic the Instructor will instruct)
 - b) Completion of NOCP Officiating Instructor Training
 - c) A minimum of two (2) years in active service as an Official
 - d) Actively officiating ringette
 - e) Formal background in education and/or current involvement with training/education is desirable

Selection

14. Interested participants will complete an official online application on the officiatingringette.ca website and receive approval from their provincial/ Director of Officials through the online process.
15. An Officiating Facilitator will receive an honorarium for facilitating an NOCP Course in accordance with the rates set forth in the Officiating Operations Manual.

Duties and Responsibilities

16. Officiating Facilitators will:
- a) Commit for a minimum period of two (2) years;
 - b) conduct NOCP clinics as warranted within their jurisdiction;
 - c) Conduct a minimum of one NOCP clinic every two (2) years;
 - d) Attend Officiating Facilitator Clinics as required;
 - e) Train, update, and may evaluate officials within their jurisdiction;
 - f) Identify and recommend future potential Officiating Facilitators; and
 - g) Meet with other Officiating Instructors.

Evaluator

17. Training will be offered as needed by each Member. Clinics will be offered by a Master Officiating Facilitator.
18. A Certified Evaluator will complete a minimum of three (3) evaluations per season and attend NOCP Refresher Clinics, as required, to maintain certification.

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NOCP Certification Process

19. The NOCP operates on a five-level system. The minimum requirements are:

- a) Recertification Clinic (Rule Change Seasons Only) for all:
 - i. Level 1:
 - a. E-module;
 - b. Clinic (4 hours);
 - c. On-Ice Clinic (1 hour); and
 - d. Online Exam (must obtain 50%).
 - ii. Level 2:
 - a. E-module/Case Study;
 - b. Clinic (5 hours);
 - c. Online Exam (must obtain 60%); and
 - d. To achieve Level 2 certification, you must complete the clinic and obtain two level 2 evaluations from two separate evaluators.
 - iii. Level 3:
 - a. E-module/Case Study;
 - b. Clinic (5 hours);
 - c. Online Exam (must obtain 60%); and
 - d. To achieve Level 3 certification, you must complete the clinic and obtain three level 3 evaluations from two separate evaluators.
 - iv. Level 4:
 - a. E-module/Case Study;
 - b. Clinic (2 days);
 - c. Online Exam (must obtain 70%); and
 - d. To achieve Level 4 certification, you must complete the clinic and obtain four level 4 evaluations from three separate evaluators.
 - v. Level 5:
 - a. Attend as on-ice official at 3 CRCs within a 5-year timeframe;
 - b. Ranked top 15 overall at 2 CRC in a row by CRC Supervisors;
 - c. Assigned to a bronze or gold medal game in the championship pool 2 years in a row; and
 - d. Show leadership and mentorship qualities towards other on-ice officials.

Maintenance

20. Officials at all levels must be evaluated every season. Officials that do not receive an evaluation each season will lose a number rank for each season they do not comply.

Rule-Change Year

21. All officials must take Refresher Clinics every rule change year:

- a) Level 1 officials who have been active less than 2 season must attend the Level 1 Course/Refresher;

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- b) Level 2 and 3 officials must attend the Refresher 2/3;
 - c) Level 4 and 5 officials must attend the Refresher 4/5 offered by Ringette Canada; and
 - d) Any official that does not take the Refresher Clinic can no longer continue to officiate.
22. Full certification at the lower level is required prior to obtaining certification at a higher level (for example, Level I Certification is a prerequisite for certification at Level II). Failure to recertify will result in decertification as defined in the Officiating Operations Manual.
23. Registration will occur in accordance with the process set forth in the Officiating Operations Manual.

Duties and Responsibilities

24. Members will enter and use the Ringette Canada officiatingringette.ca website for all officiating training clinics. Failure to do so may result in officials being denied participation and privileges at Ringette Canada sanctioned events.
25. NOCP clinics and all related materials will be developed and maintained by Ringette Canada and made available to Members.
26. Members will:
- a) Adhere to all NOCP Guidelines (i.e., structure, clinics, evaluations, administration);
 - b) Annually register all officials;
 - c) Utilize certified NOCP Facilitators and Evaluators;
 - d) Only train officials up to Level III. Level IV and V training will be conducted by Ringette Canada;
 - e) Conduct evaluations for Level 4 on-ice officials.
27. Ringette Canada will:
- a) Recertify Level 5 officials;
 - b) Certify Level 5 officials; and
 - c) Verify and Certify Level 4 (A and B) officials.

Eligibility Requirements

28. Candidates wishing to participate in an NOCP Level II clinic and above must be at least 16 years of age and have attended a NOCP Level I clinic a minimum of two seasons prior to participating in the NOCP Level II clinic.

This Policy is subject to review at least once every three years

Date of last review: June 2018

The publication of Ringette Canada policies will be in the English and French languages. In the case of conflicting interpretations, the English version will prevail.