## GYM RINGETTE: CONTACT LETTER TEMPLATE



When contacting schools, facilities, and other programs that you would like to target for Gym Ringette sessions, be sure to include the following elements:

- Introduce your subject:
  - "Interested in trying a new sport? We want to bring Gym Ringette to you!"
- Introduce the game of ringette and your organization or association.
  - "Ringette is a Canadian game originally place on ice. Instead of a puck, the game uses a donut shaped "ring" that players control and pass using a straight stick. The rules of the game promote co-operative team play, with an emphasis on agility, speed, passing, and strategy rather than strength, aggression and individual stick handling skills."
- Introduce Gym Ringette and the highlights of the program:
  - "Gym Ringette is an adaptation from the on-ice version of the sport to make ringette more accessible for everyone! Players use a specialized stick and rubber ring to pass along the ground, and work together as a team to score goals and defend their territory."
  - "Gym Ringette offers participants new challenges while emphasizing teamwork and cooperation. The program focuses on providing a quality sport experience that contributes to the goals of a physically active lifestyle and helps to build confidence and competence in all participants."
- State what the program could look like if implemented into the hosts' current programming and set-up, and ask what would work best for their group/community.
  - "Our instructors can arrive to your school early to set-up and then lead your regularly scheduled physical education classes through a Gym Ringette session and take your students through the basic rules and skills of ringette. We can also adapt our program to accommodate whatever would work best for your group."
- Associations and Facilitators can choose to include the target demographics they may be looking to target programming towards.
  - "Gym Ringette can be adapted to fit any age group but our instructors are best suited to teach those in grades 1 to 5."
- Include prospective available dates or ways interested groups can get in contact regarding scheduling a session.
  - "Please email example@ringetteassociation.ca to schedule your Gym Ringette session and let us know how we can support you.
- Finally, include any additional resources that may prove to be useful!
  - "For more information on the Gym Ringette program, please check out the Gym Ringette Teacher Manual or visit www.ringette.ca."

