

GYM RINGETTE: ROLES & RESPONSIBILITIES



Local Association or Gym Ringette Facilitator should...

- Select and ensure Gym Ringette instructors are properly trained.
- Identify groups to target programming towards (i.e. age, location, etc.) then, choose facilities to contact (i.e. schools, community centres, Indigenous Friendship Centres, Boys and Girls Clubs, etc.).
- Contact groups to introduce the program, your Association and schedule sessions based on what works best for the group you are contacting.
 - Consider strategically scheduling sessions around other association events (e.g. Come Try Ringette, etc.).
- Schedule and confirm instructors, assistants, and volunteers.
- Confirm session details - date and time, number of participants, age of participants, ability of participants (in order to prepare for any necessary adaptations or modifications), etc.
- Prepare any information packages about Gym Ringette and your Association that should be distributed.
- Confirm what equipment is already available at the facility, what space is available and what equipment must be brought.
- Confirm any important details or considerations instructors should know ahead of the session.

Lead Gym Ringette Instructors should...

- Create specialized Gym Ringette session plans based on the group.
- Arrive early, dressed appropriately with necessary equipment.
- Meet with facility contact to review the plan and discuss the schedule.
- Set up any promotional areas.
- Set up game play area and prepare equipment.
- Lead Gym Ringette session.
- Be positive and enthusiastic!

Assistants and volunteers should...

- Arrive on time and dressed appropriately.
- Participate in meeting with facility contact to review the day and discuss the schedule.
- Help set up promotional areas.
- Help set up game play area and prepare equipment.
- Assist participants and Lead Gym Ringette Instructor wherever needed.
- Demonstrate ringette skills.
- Help transition from activities and sessions.
- Be positive and enthusiastic!

