

Chief Executive Officer Position Opening (2024)

General Overview

Ringette Canada is the national sport governing body for ringette in Canada. Since its inception, the organization has governed, promoted, and led the growth and development of the sport of ringette in Canada. Our mission is to ensure that ringette provides lifelong opportunities in a safe, inclusive, and challenging sports environment. If you aspire to lead a dynamic national sport organization driven by its core values, we would love to hear from you.

Ringette Canada is seeking a full-time Chief Executive Officer (CEO) to oversee day-to-day operations, provide leadership and strategic vision for the organization and its staff, and lead and deliver Ringette Canada's strategic and operational direction, with oversight from the Board of Directors.

Reporting to the Board of Directors, the CEO will have the responsibility, authority, and accountability to manage the business of Ringette Canada. We manage by values. Therefore, the CEO must demonstrate high personal and professional standards, demonstrate a collaborative leadership approach, and consistently model our **ICARE** values (Innovation, Community, Accountability, Respect and Excellence).

Responsibilities

- Provide executive leadership to promote the growth and development of Ringette Canada and ringette as a sport in Canada.
- Provide strategic and operational leadership for ongoing operations of the organization.
- Work closely with the Board of Directors on implementation of the Strategic Plan, providing regular reporting related to objectives and Key Performance Indicators (KPIs) established.
- Empower, coach and mentor a high performing team, through collaborative leadership.
- Ensure that risk management is at the forefront of all decision-making.
- Develop and maintain effective partnerships with key internal and external stakeholders.
- Engage and maintain positive relationships with a broad range of stakeholders, including provincial/territorial sport organizations, international organizations, multi-sport organizations, funders, sponsors and event hosts.
- Foster organizational excellence by creating an environment of values-driven leadership practices, transparency, collaboration, and open communication.

What we're looking for:

- Collaborative team player who flourishes in a fast-paced, dynamic environment.
- Experienced business leader and strategic thinker, comfortable communicating with all stakeholders.
- Strong communicator who is effective in both of Canada's official languages and can share insights clearly with all stakeholders.
- Analytical thinker who is thoughtful, rational, logical, and pays close attention to detail.
- Detail-oriented manager who has demonstrated financial management experience, including diversification of revenue.
- Proven ability to foster effective teamwork, with both the Board of Directors and staff.
- Demonstrated ability to identify, evaluate and mitigate strategic and operational risks.
- Established leader, who has demonstrated an adaptive and collaborative approach towards continuous organizational improvement.
- Strategic thinker, with demonstrated ability to implement long-term objectives.

What you'll need:

- Post-secondary degree in Sports Management or Business or an equivalent combination of training and experience relevant to this position.
- Five to ten (5 - 10) years of progressively responsible experience in professional leadership at a senior level in a National Sport Organization, Not-for-Profit organization or equivalent environment.
- Demonstrated business and financial management skills including budgeting, forecasting, and reporting, with working knowledge of standard accounting practices.
- Experience with reporting on relevant aspects of an organization's activities, to support a Board of Directors.
- Knowledge and understanding of the Canadian sport system at all levels.
- Experience in engaging and maintaining positive working relationships with a broad range of stakeholders.
- Strong verbal and business written communication skills in both English and French would be an asset.
- As the Ringette Canada office is located in Ottawa, residence within the National Capital Region is preferred.

Submission of application information

Confidential submission of a cover letter, resume, together with salary expectations and references, should be forwarded to the CEO Search Committee at CEOsearch@ringette.ca by October 11, 2024. Please indicate: "CEO Ringette Canada" in the subject line. While we thank all applicants for their interest, beyond receiving acknowledgement of the application only those selected for an interview will be contacted.

Ringette Canada will comply with all of its applicable legal obligations, and we are committed to maintaining an inclusive, barrier-free recruitment and selection process and work environment. If you are contacted in relation to this recruitment process, please advise us in a timely manner of any request for any disability-related accommodation. All accommodation-related requests must be sent in writing to anik@ringette.ca. All information received relating to accommodation-related requests will remain confidential and will not form part of the information used during Ringette Canada's selection process.