

## **COACHING CERTIFICATION POLICY**

### **Purpose**

1. The purpose of this policy is to outline the certification requirements for coaching ringette in Canada and to describe the various ringette coaching education programs developed and/or offered by Ringette Canada.

### **Application of this Policy**

2. This policy applies to all individuals wishing to engage in the role of a coach or instructor for the sport of ringette in Canada.

### **Definitions**

3. Definitions  
Coaches-in-training - coaches that are trained and not yet certified

### **Objectives**

4. The objectives of Ringette Canada's coaching certification program are to:
  - a) Promote and align with the National Coaching Certification Program (NCCP)
  - b) Develop and/or enhance coaching programs and resources to help coaches improve the skill level of ringette participants
  - c) Provide Canada wide training and certification minimum requirement standards for consistency, recognising that Provincial Territorial Sport Organizations may add additional training requirements.

### **Minimum Coaching Requirements**

5. All coaches are required to adhere to the following:
  - a) Must be registered and in good standing with their local and provincial or territorial ringette associations.
  - b) Completed specific NCCP training and/or certification requirements in table below.
  - c) Must follow their provincial, territorial and/or local association(s) screening policy.
  - d) Must ensure that all interactions and communications take place in an open, observable, justifiable and interruptible setting. Ringette teams must always have two screened and NCCP trained or certified coaches present. For example, In training environments ensure all situations are open, observable and justifiable. All "one-on-one" interactions between a coach and an athlete must take place within earshot and in view of the second coach except for medical emergencies. Be considerate of the gender of the athletes when selecting coaches for your program. One of the coaches where possible should also be of the same gender as the athlete. Should there be a circumstance where a second screened and NCCP trained or certified coach is not available, a screened volunteer, parent, or adult can be recruited.
  - e) Ringette Canada strongly recommends coaches at all levels complete the Keeping Girls in Sport Module available through the Respect Group and the Making Headway Module available through the Coaching Association of Canada for professional development.

### **Provincial Coaching Requirements**

6. All coaches must adhere to their Provincial/Territorial Ringette Association coaching requirements.

## Ringette in Canada NCCP Coaching Requirements

### 7. Table of Requirements

Division	Level	Position	Make Ethical Decisions (MED)		CAC Safe Sport OR Respect in Sport for Activity Leaders Module	Complete the Education & Awareness in the Concussion Policy	Canadian Women & Sport Keeping Girls in Sport Module	Coach Initiation in Sport)	Community Sport Initiation (CSI)	Competition Introduction (CI)		Competition Development (CD)	
			Certified	Trained	Trained	Trained	Trained	Trained	Trained	Trained	Certified	In Training	Certified
<b>Children's Ringette</b>		Program Lead	✓		✓	✓			✓				
		Other Coaches		✓	✓	✓		✓					
<b>U12</b>		All Coaches	✓		✓	✓			✓				
<b>U14</b>	C, B, A	Head Coach	✓		✓	✓				✓			
		Assistant Coaches	✓		✓	✓			✓				
	AA	Head Coach	✓		✓	✓					✓		
		Assistant Coaches	✓		✓	✓				✓			
		CIT	✓		✓	✓				✓			
<b>U16 and U19</b>	C	All Coaches	✓		✓	✓			✓				
	B	Head Coach	✓		✓	✓				✓			
		All Coaches	✓		✓	✓			✓				
	A	All Coaches	✓		✓	✓					✓		
		CIT	✓		✓	✓				✓			

	AA	All Coaches	✓		✓	✓					✓		
<b>U20 Canada Games</b>	AAA	All Coaches	✓		✓	✓							✓
		CWG Apprentice Coaches	✓		✓	✓						✓	
<b>Open</b>	Open AA	Head Coach	✓		✓	✓					✓		
		Assistant Coach	There are no coaching requirements for Open AA assistant coaches.										

Division	Level	Position	Make Ethical Decisions (MED)		CAC Safe Sport OR Respect in Sport for Activity Leaders Modules	Complete the Education & Awareness in the Concussion Policy	Canadian Women & Sport - Keeping Girls in Sport Module	Coach Initiation in Sport	Community Sport Initiation (CSI)	Competition Introduction (CI)		Competition Development (CD)	
			Certified	Trained	Trained	Trained	Trained	Trained	Trained	Trained	Certified	In Training	Certified
<b>Open</b>	C, B, A	All Coaches	There are no coaching requirements for Open A B C and Masters division coaches. Coach requirements will be set by the Province.										
<b>30+ (Masters)</b>	All	All Coaches											
<b>NRL</b>	AAA	All Coaches	✓		✓	✓						✓	✓ min 1 coach on bench
<b>U17 National Programs Coaches</b>	AAA	Head Coach and Assistant Coaches	✓		✓	✓	✓				✓	✓	✓
<b>U18 National Programs Coaches</b>	AAA	Head Coach and Assistant Coaches	✓		✓	✓	✓						✓
		CIT	✓		✓	✓	✓					✓	
<b>Jr and Sr National Team</b>	AAA	All Coaches	✓		✓	✓	✓						✓
		CIT	✓		✓	✓	✓					✓	

**Note:** All divisions and levels must have at least one female coach (18 years old and older) fully qualified for the position they hold on the bench. Open and Masters' Divisions are exempt from this requirement.

**Note:** As indicated in the CAC Locker Record, Coaches that are "Certified – Not Renewed" need to acquire the necessary PD points to be Renewed.

**Note:** Assistant coaches who take Ringette Competition Introduction (CI) Clinic this season are not required to obtain their Competition Introduction (CI) Certification this season. (Does not include NRL coaches.)

### Qualified Bench Staff

8. Head Coaches and Assistant Coaches do not require the same qualifications in some divisions and levels, if an Assistant Coach is required to replace a Head Coach, the replacement coach is recommended to have the qualifications for a Head Coach in that division and level.

### Coach-in-Training (CIT\*)

9. A Coach-in-Training:
- a) May help coach a team as part of the team's 5-person bench staff for teams at the U12, U14 (all levels), U16 and U19A levels as a coach-in-training. (1 per Team)
  - b) CIT Coaches may NOT fill the qualified female on the bench requirement.
  - c) There is a one season exemption for CIT under 18. The CITs MUST be certified in the year of their 18<sup>th</sup> birthday required for the coaching division and level. *\*CIT's are coaches trained in CI or CD who may not yet be certified*

### First Aid

10. At least one member of each team's bench staff must have valid certification from a recognized First Aid program or active employment in a recognized health care profession in which first aid techniques are commonly applied.

### Helmets

11. All coaches, instructors and all on-ice helpers must wear helmets while on the ice.

### Equivalencies

12. Equivalencies were offered to fully certified coaches from the "Levels" NCCP. Those that had not achieved full certification are required to complete the requirements for the new NCCP contexts. There are no transfers or equivalencies offered for coaches for sport-specific training with NCCP training in other sports who wish to coach ringette. Coaches can receive equivalencies for training offered in the multi-sport environment.

### Maintenance of Certification

13. All coaches Coach Developers and Master Coach Developers are required to continue their life-long professional development in their roles. Ringette Canada follows a 5-year cycle as set out by the CAC. The five-year cycle begins on January 1<sup>st</sup> following the year of the coach's achievement of certification.

Coaches and Coach Developers are required to accumulate the following points:

Coaches:	Community Sport - Initiation: 10 points
	Competition - Introduction: 20 points
	Competition –Development: 30 points
Coach Developers:	(LFs, CEs, MCDs): 20 points
<i>Maintenance of Certification points completed are eligible for all roles an individual may hold.</i>	

This Policy is subject to review at least once every year

**Date of last review: August 2024**

*The publication of Ringette Canada policies will be in the English and French languages. In the case of conflicting interpretations, the English version will prevail.*