



**Annual General Meeting
September 7th, 2022
8:00 p.m. EDT Via Zoom**

MINUTES

1. Call to Order

Ringette Canada President and meeting Chair Angie Milbury called the meeting to order at 8:02 p.m. EDT.

The Chair provided an overview of the rules of procedure for the meeting and advised the Membership that the voting scrutineer for the meeting was Jason Robinson from the Sport Law & Strategy Group. Jason would act as the voting administrator and that all voting would take place on the online voting platform Simply Voting (a credible and authenticated third-party voting platform). Jason confirmed that all registered voters were entered in the system, and that voting would be properly accounted for and tabulated within the system. It was also explained that Jason is a Certified Parliamentarian and available to assist the Chair and the Members, if needed, in following our identified parliamentary procedure, which is Robert's Rules of Order.

2. Roll Call – Establishment of Quorum

The following delegates were present on the call:

Voting Delegates:

Lesley Driscoll	Ringette British Columbia
Ryan Devlin	Ringette Alberta
Paul Benson	Ringette Saskatchewan
Janna Treleman (Proxy)	Ringette Manitoba
Sarah Padfield	Ringette Ontario
Jocelyne Fortin	Ringette Québec
Marc Gautreau	Ringette New Brunswick
Lindsay Bennett	Ringette Nova Scotia
Kathy Currie	Ringette Prince Edward Island

Chair:

Angie Milbury	President
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Observers:

Mike Taylor	Director
David Master	Director
Ann MacTaggart	Director
Debbie Frail	Director
Denise Treslan	Director
Debbie Frail	Director
Allison Biewald	Director
Nina Tajbakhsh	Athlete Director
Julie Vézina	Executive Director, Ringette Canada
Anik Desjardins	Office Manager, Ringette Canada
Kelsey McKintosh	Program Director, Ringette Canada
Rick Benson	Ringette British Columbia
Mike Smith	Ringette Saskatchewan
Melanie Reimer	Ringette Manitoba
Matthias Pizzera	Ringette New Brunswick
Stacey Sloan	Ringette Nova Scotia
Victoria Leard	Ringette Prince Edward Island
Karla Xavier	Ringette Ontario



OTHER ATTENDEES:

Nadine Atkinson – Partner, BDO Canada

Jason Robinson – Sport Law & Strategy Group

The Chair asked for a verbal report on the voting Members who were in attendance. It was confirmed that nine (9) Members were present, allowing for a total of nine (9) votes.

The Chair confirmed that as per section 9.4.1 of the Ringette Canada Bylaws, "Two thirds (2/3) of the Members will constitute a quorum for meetings of Members" and therefore declared that there was a quorum and that the meeting was in session.

3. *Review of Agenda*

The agenda was circulated to all members in advance of the Annual General Meeting. There were no questions related to the agenda.

4. *Approval of Minutes of the 2021 Annual General Meeting*

A copy of the minutes from the September 29th, 2021 Members meeting was circulated to the Members in advance of the meeting. The Members were asked if there were any corrections to be made. Hearing none and with no objections, the minutes of the September 29th, 2021 AGM were approved as presented.

5. *Presentation of the Ringette Canada Audited Statements*

The 2021-22 Audited Financial Statement, prepared by official auditors BDO Canada LLP, was distributed to all Members prior to the AGM. Nadine Atkinson our Partner with BDO provided a summary presentation on the statements to the Members.

The Chair allowed for questions and one question was asked regarding the inventory amount in 2020-21 of \$17,500.00 and for this fiscal year, the amount was at \$0. Ringette Canada went through a rebranding this year so a lot of the material had the old logo and some educational material was out of date.

Following the presentation, Nadine Atkinson was asked to leave the call.

6. *Appointment of Auditors for the 2022-2023 Fiscal Year*

The Ringette Canada Audit Committee circulated to all members in advance of the meeting a memorandum related to the appointment of Public Accountant for Ringette Canada.

Ann MacTaggart, Chair of the Audit Committee provided a summary report. There was some discussion with respect if it was the right time for a change and to go to market for Audit services for the coming year, through the discussion within the Audit Committee and the Board of Directors, nothing was brought to the attention that would cause us to come forward with a recommendation for a change.

Within the report was a recommendation from the Ringette Canada Audit Committee for the Membership to appoint BDO Canada LLP as the public accountant for Ringette Canada for the 2022-2023 fiscal year. The Chair allowed for questions and no questions were addressed.

MOTION AGM 01-22

To appoint the firm BDO Canada LLP as the auditors for the 2022-2023 fiscal year.

Alberta / New Brunswick

CARRIED



7. Ringette Canada By-Law Changes

Per the Notice and communications provided to our members, the Board of Directors initiated an updating of the Ringette Canada By-Laws and are presenting an updated set of By-Laws for member approval at this meeting. These revisions were done in consultation with Steve Indig from Sport Law. A 'By-Law Amendments Overview' document has been distributed to the members, which explains the rationale for each of the proposed section revisions. The revisions are intended to improve our governance and alignment with the Canada Not-for-profit Corporations Act, as well as update our gender language.

Debbie Frail, Chair of the Governance Committee was present to answer any questions if needed and no questions were addressed.

MOTION AGM 02-22

Be it resolved that the current By-Laws of Ringette Canada be repealed and replaced by the revised By-Laws, as presented to the members at this meeting, with immediate effect.

Ontario / Nova Scotia

CARRIED

8. Nominations Committee & Election of Directors

For this election, three (3) Director-at-large positions were to be elected, and each for a three (3) year term.

David Master, Chair of the Nomination Committee, provided a summary of the process that was undertaken and how the Committee determined the recommended slate that was circulated to all Members in advance of the meeting. While the Nominations Committee has *recommended* three candidates for election based on their evaluation of the applications, the members may vote as they see fit.

This election of the Directors-at-large- was conducted via Simply Voting

The Chair allowed for questions regarding the process and no questions were addressed.

Following the online confidential vote for the election of the Directors at Large, Amy Deriks, Denise Treslan, and John Voss were elected as Directors at Large to the Ringette Canada Board of Directors, for a three-year term.

The scrutineer confirmed with the Membership that the vote would remain confidential and that all electronic ballots and voting results from the Simply Voting Platform would be erased.

Following the election, at this time, the chair wanted to recognize our outgoing Board members who are completing their terms on the Ringette Canada Board of Directors. David Master and Eva Havaris. You both will be missed. Thank you for making a difference, and for your many hours of volunteer work on behalf of Ringette in Canada and all of our members. We wish you all the best.

9. Adjournment

The Chair declared the meeting of the 2022 Ringette Canada Annual General meeting adjourned and thanked all Members for their participation.

The meeting was adjourned at 8h37 p.m. EDT.

The Chair thanked all the members for their time and participation to the meeting.