

Annual General Meeting
September 25th, 2024
8:00 p.m. EDT Via Zoom

MINUTES

1. Call to Order

Ringette Canada President and meeting Chair Angie Milbury called the meeting to order at 8:03 p.m. EDT.

The Chair provided an overview of the rules of procedure for the meeting and advised the Membership that the voting scrutineer for the meeting was Jason Robinson from the Sport Law & Strategy Group. Jason would act as the voting administrator and that all voting would take place on the online voting platform Simply Voting (a credible and authenticated third-party voting platform). Jason confirmed that all registered voters were entered in the system, and that voting would be properly accounted for and tabulated within the system. It was also explained that Jason is a Certified Parliamentarian and available to assist the Chair and the Members, if needed, in following our identified parliamentary procedure, which is Robert's Rules of Order.

2. Roll Call – Establishment of Quorum

The following delegates were present on the call:

Voting Delegates:

Maria Crawford	Ringette British Columbia
Megan Lamb	Ringette Alberta
Paul Benson	Ringette Saskatchewan
Marc Vincent	Ringette Manitoba
Karla Xavier	Ringette Ontario
Jocelyne Fortin	Ringette Québec
Mark Beal	Ringette New Brunswick
Denise Beaton	Ringette Nova Scotia
Kathy Currie	Ringette Prince Edward Island

Chair:

Angie Milbury	President
---------------	-----------

Observers:

John Voss	Director
Ann MacTaggart	Director
Debbie Frail	Director
Denise Treslan	Director
Allison Biewald	Director
Nina Tajbakhsh	Athlete Director
Amy Derickx	Director
Jason Nystrom	Director
Doug MacQuarrie	Executive Advisor
Anik Desjardins	Office Manager, Ringette Canada
Jenni Lloyd	Communications, Engagement & Marketing Director, Ringette Canada
Shelley Coolidge	Sport Director, Ringette Canada, Ringette Canada
Erin van Gulik	Safe Sport & Development Manager, Ringette Canada
Kenda McDonald	Office Coordinator, Ringette Canada
Kristen Leblanc	National Teams & Leagues Coordinator, Ringette Canada
Taylor Retter	Communications Coordinator, Ringette Canada
Jake Clarke	Sport Coordinator Officials & Events, Ringette Canada
Pippa Edwards	Sport Coordinator Coaching & Programs, Ringette Canada

Laurie McQuaid
Marie-Lynne Fortin
Andrea Kozan
Melanie Reimer
Stacey Sloan

Ringette New Brunswick
Directrice Générale
Ringette Saskatchewan
Ringette Manitoba
Ringette Nova Scotia

OTHER ATTENDEES:

Nadine Atkinson – Partner, BDO Canada
Jason Robinson – Sport Law & Strategy Group
Stephanie Parker - Sport Canada Consultant

The Chair asked for a verbal report on the voting Members who were in attendance. It was confirmed that nine (9) Members were present, allowing for a total of nine (9) votes.

The Chair confirmed that as per section 8.4.1 of the Ringette Canada Bylaws, "Two thirds (2/3) of the Members will constitute a quorum for meetings of Members" and therefore declared that there was a quorum and that the meeting was in session.

3. Review of Agenda

The agenda was circulated to all members in advance of the Annual General Meeting. There were no questions related to the agenda.

4. Approval of Minutes of the 2023 Annual General Meeting

A copy of the minutes from the September 27th 2023 Members meeting was circulated to the Members in advance of the meeting. The Members were asked if there were any corrections to be made. Hearing none and with no objections, the minutes of the September 27th 2023 AGM were approved as presented.

5. Presentation of the Ringette Canada Audited Statements

The 2023-24 Audited Financial Statement, prepared by official auditors BDO Canada LLP, was distributed to all Members before the AGM. Nadine Atkinson our Partner with BDO provided a summary presentation on the statements to the Members.

There were no questions related to the 2023-24 Audited Financial Statement.

Following the presentation, the Chair thanked Nadine Atkinson and she was asked to leave the call.

6. Appointment of Auditors for the 2024-2025 Fiscal Year

The Ringette Canada Audit Committee circulated to all members in advance of the meeting a memorandum related to the appointment of the Public Accountant for Ringette Canada. The Chair of the Audit and Risk Committee reviewed the contents of the board brief including the positive history of working with BDO Canada LLP, the good governance practice of reviewing the market for audit services on a regular basis, which led to Ringette Canada conducting an RFP for financial statement audit services in spring 2024.

Given the results of the Request for Proposal Process conducted in spring / summer 2024 to inform this recommendation, the experience in the sport sector and the anticipated satisfactory level of service to be received, it is the recommendation of the Ringette Canada Audit and Risk Committee that the Membership appoint Baker Tilly LLP as the public accountant to provide audit services for Ringette Canada in 2024 - 2025.

MOTION AGM 01-24

To appoint Baker Tilly LLP as the auditors for the 2024-2025 fiscal year.

ALBERTA-MANITOBA

CARRIED

7. Nominations Committee & Election of Directors

For this election, two (2) Director-at-large positions and one (1) Athlete Director were to be elected, each for a three (3) year term.

Debbie Frail, Chair of the Nomination Committee, provided a summary of the process that was undertaken and how the Committee has collected nominations for these positions and the candidate bios have been shared with the members before the AGM. As outlined within the report submitted by the Nominations Committee in advance of this meeting, the Nominations Committee undertook several steps to prepare the recommended slate. As per the Ringette Canada By-Laws, all director positions within the organization hold the same powers and responsibilities. The above, in combination with the subsequent joint consensus evaluation, has resulted in the recommendation of two (2) Directors-at-Large, and one (1) Athlete Director to the Membership who, in the opinion of the Nominations Committee, will best contribute their knowledge and expertise to the Board.

While the Nominations Committee has recommended three candidates for election based on their evaluation of the applications, the members may vote as they see fit.

This election of the Directors-at-large- was conducted via Simply Voting

The Chair allowed for questions regarding the process, and no questions were addressed.

Following the online confidential vote for the election of the Directors at Large, Shane Lambert and Tracy Phaneuf were elected as Directors at Large to the Ringette Canada Board of Directors, for a three-year term.

This election of the Athlete Director was conducted via Simply Voting

The Chair allowed for questions regarding the process, and no questions were addressed.

Following the online confidential vote for the election of the Athlete Director, Nina Tajbakhsh was elected as Athlete Director to the Ringette Canada Board of Directors, for a three-year term.

The scrutineer confirmed with the Membership that the vote would remain confidential and that all electronic ballots and voting results from the Simply Voting Platform would be erased.

Following the election, at this time, the Chair wanted to recognize our outgoing Board members for their service, Allison Biewald, thank you from the Board of Directors for your many contributions over the past three years, we appreciated your insights, the athlete perspective you brought and your undying passion for the sport of ringette. We wish you continued success this season as an athlete with your team, Waterloo Wildfire in the National Ringette League.

At this time Debbie Frail on behalf of Ringette Canada and the entire ringette community across Canada wanted to say a few words for our outgoing President Angie Milbury. Angie has been on the Board of Directors for 9 years, including the past 6 as the President of Ringette Canada. The Board with Angie's leadership supported the entire ringette community during the COVID-19 pandemic. We have seen the development and implementation of many strategic initiatives that help advance our sport in Canada. Notably, continuous improvements in our relationship with our athletes provide them the voice and opportunities to share their views and recommendations to the Board. We will miss your leadership; you guided the Board to allow us to make the best possible decisions for Ringette Canada. Thank you so much on behalf of the Board of Directors. We wish you the best!

Jenni Lloyd, Communications, Engagement & Marketing Director for Ringette Canada spoke on behalf of all employees. On behalf of all the staff, we wanted to take a moment to express our immense gratitude for our President Angie. All the kindness and support she has shown during her 9 years on the Board of Directors. It's very hard to say goodbye to someone who has been part of our day-to-day lives. All the time you have invested in the sport of ringette to grow nationally and internationally. The time you have spent with all of us has made us all better at what we do and for that we are internally grateful. You have been a mentor to so many of us and it's truly appreciated. It's been a pleasure working with you, thank you truly for everything and we will miss you. We wish you the best!

Angie thanked both speakers for those kind words.

8. Adjournment

The Chair declared the meeting of the 2024 Ringette Canada Annual General Meeting adjourned and thanked all Members for their participation.

The meeting was adjourned at 8h53 p.m. EDT.

The Chair thanked all the members for their time and participation to the meeting this evening.