

ON-ICE OFFICIAL'S POLICY

Purpose

1. The purpose of this Policy is to describe the requirements for Ringette Canada's officials and potential officials with information about the National Officials Certification Program (NOCP).

Application of this Policy

2. This Policy applies to all ringette officials and potential officials in Canada.

Objectives:

3. The objectives of Ringette Canada's officiating certification program are:
 - a) Plan and develop all ringette officiating resource materials; and
 - b) Develop or enhance officiating programs and resources to improve the skill level of ringette officials.

Responsibilities

4. The implementation of this Policy and the NOCP is the responsibility of the Ringette Canada Technical Director and the Officials Development Work Group.

Master Officiating Facilitator

5. A Master Officiating Facilitator is an individual who develops Officiating Facilitators and Evaluators at nationally recognized Officiating Facilitator and Evaluator clinics.

5.1 Eligibility Requirements

Candidates wishing to become a Master Officiating Facilitator must meet the following minimum requirements:

- a) To qualify for selection as a Master Officiating Facilitator, an individual must be endorsed by his/her Provincial Sport Organization.
- b) NOCP Level 4 full certification in ringette;
- c) Complete Master Instructor training;
- d) A minimum of three (3) years active services as an NOCP Officiating Instructor;
- e) Actively officiating ringette;
- f) Fulfill the screening requirements as per Ringette Canada's Screening Policy.

5.2 Selection

- a) Individuals interested in becoming a Master Officiating Facilitator will complete the online application process set up in the officiatingringette.ca website.
- b) Ringette Canada will host Master Instructor Clinics as required.

5.3 Duties and Responsibilities

Master Officiating Facilitator will:

- a) Commit for a minimum period of two (2) years;
- b) Conduct NOCP clinics as warranted within their jurisdiction;
- c) Conduct a minimum of one NOCP clinic every two (2) years;
- d) Train, update, and evaluate Official Facilitators and Evaluators within their jurisdiction;
- e) Identify and recommend future potential Master Officiating Facilitators; and
- f) Meet with the Master Officiating Facilitator group annually or bi-annually as needed.

5.4 Honoraria

A Master Officiating Facilitator will receive an honorarium for conducting an NOCP Course in accordance with the rates set forth in the Officiating Operations Manual.

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Officiating Facilitators

6. An Officiating Facilitator is an individual who develops officials at NOCP Clinics.

6.1 Eligibility Requirements

Candidates wishing to become an Officiating Facilitator must meet the following minimum requirements:

- a) To qualify for selection as a Officiating Facilitator, an individual must be endorsed by his/her Provincial Sport Organization.
- b) Full NOCP Level 1, 2 or 3 Certification (one level above the NOCP Clinic the Instructor will instruct)
- c) Completion of NOCP Officiating Instructor Training
- d) A minimum of two (2) years in active service as an Official
- e) Actively officiating ringette
- f) Fulfill the screening requirements as per Ringette Canada's Screening Policy

6.2 Selection

- a) Individuals interested in becoming a Officiating Facilitator will complete the online application process set up in the officiatingringette.ca website.
- b) Training will be offered as needed by each Member. Clinics will be offered by a Master Officiating Facilitator.

6.3 Duties and Responsibilities

Officiating Facilitators will:

- a) Commit for a minimum period of two (2) years;
- b) Conduct NOCP clinics as warranted within their jurisdiction;
- c) Conduct a minimum of one NOCP clinic every two (2) years;
- d) Attend Officiating Facilitator Clinics as required;
- e) Train, update, and may evaluate officials within their jurisdiction;
- f) Identify and recommend future potential Officiating Facilitators; and
- g) Meet with other Officiating Instructors.

6.4 Honoraria

An Officiating Facilitator will receive an honorarium for facilitating an NOCP Course in accordance with the rates set forth in the Officiating Operations Manual.

Training will be offered as needed by each Member. Clinics will be offered by a Master Officiating Facilitator.

Officiating Evaluator

7. An Officiating Evaluator is an individual who evaluates officials during games.

7.1 Eligibility Requirements

Candidates wishing to become an Officiating Evaluator must meet the following minimum requirements:

- a) To qualify for selection as a Officiating Evaluator, an individual must be endorsed by his/her Provincial Sport Organization.
- b) Full NOCP Level 1, 2 or 3 Certification (one level above the NOCP level the Evaluator will evaluate)
- c) Completion of NOCP Officiating Evaluator Training
- d) A minimum of two (2) years in active service as an Official
- e) Actively officiating ringette
- f) Fulfill the screening requirements as per Ringette Canada's Screening Policy

7.2 Selection

- a) Individuals interested in becoming a Officiating Evaluator will complete the online application process set up in the officiatingringette.ca website.
- b) Training will be offered as needed by each Member. Clinics will be offered by a Master Officiating Facilitator.

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7.3 Duties and Responsibilities

Officiating Evaluator will:

- a) Commit for a minimum period of two (2) years;
- b) Conduct NOCP evaluations as warranted within their jurisdiction;
- c) A Certified Evaluator will complete a minimum of three (3) evaluations per season;
- d) Attend Officiating Evaluator Clinics as required;
- e) Train, update, and may evaluate officials within their jurisdiction;
- f) Identify and recommend future potential Officiating Evaluator; and
- g) Meet with other Officiating Evaluator.

7.4 Honoraria

An Officiating Evaluator will receive an honorarium for facilitating an NOCP Course in accordance with the rates set forth in the Officiating Operations Manual.

Officials NOCP Certification Process

8. The certification process for officials operates on a five-level system. The minimum requirements are:

- i. Level 1:
 - a. E-module;
 - b. Clinic (4 hours);
 - c. On-Ice Clinic (1 hour); and
 - d. Online Exam (must obtain 50%).
 - e. Candidates must meet the minimum age requirement as per their Provincial Ringette Association.
- ii. Level 2:
 - a. E-module/Case Study;
 - b. Clinic (5 hours);
 - c. Online Exam (must obtain 60%); and
 - d. To achieve Level 2 certification, you must complete the clinic and obtain two level 2 evaluations from two separate evaluators.
 - e. Candidates must be at least 16 years of age and have attended a Level I clinic a minimum of two seasons prior to participating in the Level II clinic.
- iii. Level 3:
 - a. E-module/Case Study;
 - b. Clinic (5 hours);
 - c. Online Exam (must obtain 60%); and
 - d. To achieve Level 3 certification, you must complete the clinic and obtain three level 3 evaluations from two separate evaluators.
 - e. Candidates must be at least 16 years of age.
- iv. Level 4:
 - a. E-module/Case Study;
 - b. Clinic (2 days);
 - c. Online Exam (must obtain 80%); and
 - d. To achieve Level 4 certification, you must complete the clinic and obtain four level 4 evaluations from three separate evaluators.
 - e. Candidates must be at least 16 years of age.

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- v. Level 5:
 - a. Attend as on-ice official at 3 CRCs within a 5-year timeframe;
 - b. Ranked top 15 overall at 2 CRC in a row by CRC Supervisors;
 - c. Assigned to a bronze or gold medal game in the championship pool 2 years in a row; and
 - d. Show leadership and mentorship qualities towards other on-ice officials.
 - e. Candidates must be a least 16 years of age.

During rule change seasons only, current officials will be required to complete a recertification clinic.

Maintenance

- 9. Officials at all levels must be evaluated every season. Officials that do not receive an evaluation each season will lose a number rank for each season they do not comply.

Rule-Change Year

- 10. All officials must take Refresher Clinics every rule change year:
 - a) Level 1 officials who have been active less than 2 season must attend the Level 1 Course/Refresher;
 - b) Level 2 and 3 officials must attend the Refresher 2/3;
 - c) Level 4 and 5 officials must attend the Refresher 4/5 offered by Ringette Canada; and
 - d) Any official that does not take the Refresher Clinic can no longer continue to officiate.
- 11. Full certification at the lower level is required prior to obtaining certification at a higher level (for example, Level I Certification is a prerequisite for certification at Level II). Failure to recertify will result in decertification as defined in the Officiating Operations Manual.
- 12. Registration will occur in accordance with the process set forth in the Officiating Operations Manual.

Duties and Responsibilities

- 13. Members will enter and use the Ringette Canada officiatingringette.ca website for all officiating training clinics. Failure to do so may result in officials being denied participation and privileges at Ringette Canada sanctioned events.
- 14. NOCP clinics and all related materials will be developed and maintained by Ringette Canada and made available to Members.
- 15. Members will:
 - a) Adhere to all NOCP Guidelines (i.e., structure, clinics, evaluations, administration);
 - b) Annually register all officials;
 - c) Utilize certified NOCP Facilitators and Evaluators;
 - d) Only train officials up to Level III. Level IV and V training will be conducted by Ringette Canada;
 - e) Conduct evaluations for Level 4 on-ice officials.
- 16. Ringette Canada will:
 - a) Recertify Level 5 officials;
 - b) Certify Level 5 officials; and
 - c) Verify and Certify Level 4 (A and B) officials.

This Policy is subject to review at least once every three years

Date of last review: June 2020

The publication of Ringette Canada policies will be in the English and French languages. In the case of conflicting interpretations, the English version will prevail.